

A QUICK NOTE ABOUT YOUR AUDIO VISUAL NEEDS

The Sheraton Universal Hotel has selected Swank Audio Visuals as the exclusive source of audio visual rental equipment, concert sound systems, stage lighting and professional technical services for guests using the hotel's meeting facilities.

Swank Audio Visuals maintains an office and facilities in this hotel complete with equipment, management staff and technicians.

Swank Audio Visuals is part of the Sheraton team and our on-site staff functions as a department of the hotel. Therefore, we are completely familiar with the unique aspects of the facilities and can offer a consistently superior service to ensure the quality and effectiveness your meeting deserves.

For your convenience, all charges for audio visual equipment and services will be posted on your master account. If a master account is not established with the hotel, payment is required at the time of your event by check, American Express, Visa, Mastercard or Discover.

For your quick reference, this brochure contains only the most frequently requested audio visual equipment. However, Swank Audio Visuals is a full production company. If your audio visual requirements are complex, extensive or out of the ordinary, we suggest you contact the Swank Audio Visuals office in the hotel to discuss your arrangements and personalized quotation. Swank will be honored to discuss details and customize your event.

Thank you for selecting the Sheraton Universal Hotel and Swank Audio Visuals.

DELIVERING THE SPECTACULAR



AUDIO • VIDEO • LIGHTING • STAGE DESIGN
EVENT THEMING & PRODUCTION

YOUR COMPLETE ON-SITE SOURCE FOR LIVE EVENTS AND MEDIA PRESENTATIONS

SHERATON UNIVERSAL HOTEL

333 Universal Hollywood Drive • Universal City, CA 91608
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Consultation and Pre-
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Computer Data Projection



Full Line of Theatrical and
 Stage Lighting



Professional and Experienced
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Full Concert Sound Systems



Live Multi-Camera Switching



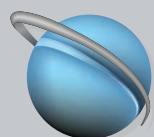
Digital Audio Capture/
 CD Recording



Multi-Image Presentation



Highlight Video Capture
 and Editing



SWANK
 AUDIO VISUALS



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SPECIALTY PACKAGES (DAILY RATES)

3C Package Call for quote

With Swank's 3C Package you can be assured that every aspect of your event will instill a **creative** energy for your attendees, build a sense of **confidence** for your presenters and supply a **comfortable** feeling that all your audio visual needs have been anticipated by an experienced team. Package includes a plasma display or data projector, skirted screen with LED backlight, wireless presenter with laser pointer, decorative element on each side of screen, two up-lights (one on each decorative element), two flipcharts with pads and assorted markers, CD or MP3 player with walk-in music, sound system appropriate for room, audio mixer, all cables, connectors, stands and carts, as well as labor for set-up, pre-testing and recovery.

Meeting Room LCD Tripod Package \$775.00

Includes data projector (3300 lumens), draped rolling cart, tripod screen to fit room with skirt, data/video/power cables and labor for set-up, pre-testing and recovery.

Meeting Room LCD Fast-Fold Package \$975.00

Includes data projector (3300 lumens), draped rolling cart, two Source Four PAR lights, Fast-Fold screen to fit room with skirt, data/video/power cables and labor for set-up, pre-testing and recovery.

Ballroom LCD Fast-Fold Package \$1,300.00

Includes data projector (6500 lumens), draped rolling cart, two Source Four PAR lights, Fast-Fold screen to fit room with skirt, data/video/power cables and labor for set-up, pre-testing and recovery.

LCD Support Package Tripod \$195.00

Client to provide LCD projector. Includes tripod screen with drape kit to fit room, projection stand with drape kit and power cables, as well as labor for set-up, pre-testing and recovery.

LCD Support Package Fast-Fold \$295.00

Client to provide LCD projector. Includes Fast-Fold screen to fit room (up to 7.5' x 10'), projection stand with drape kit and power cables, as well as labor for set-up, pre-testing and recovery.

Plasma Display Package \$650.00

Includes 50" plasma monitor and all cables needed for proper installation, as well as labor for set-up, pre-testing and recovery.

Flipchart Package \$60.00

Includes flipchart stand, paper pad and four markers, as well as labor for set-up and recovery.

Adhesive-Backed Flipchart Package \$85.00

Includes flipchart stand, self-stick flipchart pad and four markers, as well as labor for set-up and recovery.

Wired Microphone Package \$180.00

Includes wired microphone, four-channel mixer, rolling cart, audio/power cables and patch to house sound system, as well as labor for set-up, pre-testing and recovery.

Wireless Microphone Package \$295.00

Includes wireless microphone system, Mackie 1402 mixer, rolling cart, audio cables, patch to house sound system and power cables, as well as labor for set-up, pre-testing and recovery.

Up-Lighting Package \$500.00

Includes 12 Thomas PAR light fixtures and all necessary cables and connectors, as well as labor for set-up, pre-testing and recovery.

LED Lighting Package \$850.00

Includes 12 Coemar PAR LED lights and labor for set-up, pre-testing and recovery.

INTERNET & PHONES

BANQUET ROOM TELEPHONES:

House Telephone Line \$40.00/line/instrument

Installation and incoming calls only, no direct-dial calls.

Dedicated Telephone Line .. \$75.00/line/instrument

Installation only, incoming and outgoing calls, plus charges for call usage.

Speakerphone with Dedicated Line \$125.00/line/instrument

Installation only, incoming and outgoing calls, plus charges for call usage.

WIRELESS/WIRED HIGH SPEED INTERNET ACCESS:

DHCP Connection

(Access codes or subscription page set):

- \$500.00 first computer connection (charged first day only) and \$100 each additional computer connection (charged first day only)
- \$100.00 per computer, each additional day

Static IP Based Pricing:

One IP Address - connecting up to 20 total users: \$995.00 per day

One IP Address - connecting up to 40 total users: \$1,295.00 per day

One IP Address - connecting up to 40+ total users: \$1,495.00 per day

One IP Address - unlimited users- flat rate price: \$5,500.00 per event (seven day maximum)

LABOR RATES*

Standard Equipment Operator:

Half-day (five hours) \$500.00
 Full-day (ten hours) \$800.00
 Holiday/overtime (after ten hours) \$120.00/hour

Specialty Equipment Operator:

Half-day (five hours) \$600.00
 Full-day (ten hours) \$1,000.00
 Holiday/overtime (after ten hours) \$150.00/hour

Technical Director:

Full-day (ten hours) \$1,200.00
 Holiday/overtime (after ten hours) \$180.00/hour

Professional Rigger:

Call for quote.

* Five-hour minimum charge per technician.

All Swank Audio Visuals' package pricing includes labor for set-up, pre-testing and equipment removal. Sales tax and Loss/Damage Insurance are additional

- Environmentally friendly item

FLEX FOR SUCCESS

Throughout the planning process and on-site, we provide creativity, confidence and comfort by delivering "Flawless Execution" with a hospitality approach. As part of our continued effort to improve upon our service standards, we have developed a program called FLEX 7. At the conclusion of your event, you will receive a survey via email from our home office. Our goal is to obtain the highest score (7) in every area of customer satisfaction. We look forward to providing you with the best service and audio visual equipment in the industry.

